



Ubico Ltd

Assistant Operations Manager (Cheltenham)

37 hours per week

Salary: £28,485 - £29,324 per annum

Providing excellent front line services across Gloucestershire and West Oxfordshire, Ubico Ltd is a rapidly expanding local authority owned Company. We are looking to recruit an Assistant Operations Manager to join our hard-working, highly successful team.

Ubico has an exciting opportunity for an enthusiastic and experienced person to join their team as Assistant Operations Manager. You will assist in managing the planning and control of Ubico's day-to-day service provision, including waste and re-cycling services, street cleaning and grounds and cemetery maintenance.

This is a dynamic and fast paced role and you will have the confidence to handle any challenge that comes your way to assist in maintaining operational delivery. You will need to be decisive, be able to manage competing priorities and balance this by reflecting on and implementing key changes to ensure continuous improvement. You will develop excellent management and communication skills, with the ability to motivate and inspire a large, diverse team to deliver operational services and targets.

Key job specific skills include:

- Relevant sector legislative knowledge & experience;
- Holder of, or prepared to work towards, a Certificate of Professional Competence in Transport Management (Road Haulage)
- Hold, or be prepared to work towards, a Level 4 Certificate of Technical Competence (COTC);
- IOSH Managing Safely certificate or recognised equivalent.

For the job description and person specification please use the links provided on the vacancies page of the intranet.

Email completed application forms to jobs@cheltenham.gov.uk and please quote **UBO144** after the post title.

Minicom: 01242 264 264

For an informal discussion about the role please email simon.cluley@ubico.co.uk

Closing date: 12th January 2018

Interview date: To be arranged

In order to comply with the Government's Baseline Personnel Security Standard (BPSS), applicants will be asked to provide proof of identity; nationality and immigration status; three years' employment history and, in some cases, verification of criminal record.

WE ARE WORKING TOWARDS EQUAL OPPORTUNITIES