



Ubico's fleet department is expanding; with this brings both new challenges and opportunities. Come and be part of an amazing team and help steer the FLEET Department through this exciting time!

Assistant Corporate Fleet Manager

Location: To cover all locations

37 hours per week

Salary: Grade I £37,497 - £38,844

Ubico Ltd delivers a wide range of environmental services to local authorities and other organisations throughout Gloucestershire and Oxfordshire. Our area of operation including fleet spans approximately 1200 square miles, much of which is in a designated Area of Outstanding Natural Beauty (AONB).

We have an exciting opportunity for an Assistant Corporate Fleet Manager to join the Fleet team. This role involves working closely with the Corporate Fleet Manager, supporting him in all aspects of fleet management; ranging from vehicle specification to working with our clients and stakeholders. You will be involved in a varied range of projects from managing fleet profiles with our clients, to sourcing specialist vehicles. You will need to have a good fleet and technical knowledge with a sound understanding of fleet compliance. Operational experience is desirable to ensure an understanding of the challenges we face within our organisation.

You will support Ubico's values and work in partnership with our customers, both internally and externally; ensuring the Fleet team continue to maintain its reputation of providing an excellent service across all contracts. The Fleet team is passionate about what they do; you will be enthusiastic and keen to learn, being proactive in shaping the Fleet Department to ensure future resilience within the team.

For an informal discussion about the role, please contact Mark Hulbert on 07769242292 or email Mark.Hulbert@ubico.co.uk

For the application form, job description and person specification please visit our website www.ubico.co.uk

Email completed application forms to humanresources@cheltenham.gov.uk and please quote **UBO156** after the post title.

Minicom: 01242 264 264

Closing date: 25th May 2018

Interview date: To be arranged

In order to comply with the Government's Baseline Personnel Security Standard (BPSS), applicants will be asked to provide proof of identity; nationality and immigration status; three years' employment history and, in some cases, verification of criminal record.

WE ARE WORKING TOWARDS EQUAL OPPORTUNITIES